

# **Mary Immaculate School**

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## **\*\*\*Kindergarten\*\*\* Handbook**

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**2008—2009**

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Dear Parents:

This handbook is to introduce you to the operation of the Mary Immaculate Kindergarten program. As you may know, our Kindergarten is especially designed for children 5 and 6 years of age.

Our curriculum is different from the traditional school is that it places God as the center of the universe. The children experience the wonders of creation through the natural process of discovery. The school environment is structured to stimulate a sense of curiosity, to develop problem-solving skills, and to encourage individual growth while demonstrating a genuine concern for others. Our attention is focused on Christian values and attitudes, challenging our students to follow in the steps of Jesus.

Perhaps after looking through the handbook, you may still have question. Please feel free to call about any problems pertaining to school or your child.

Sincerely,

*Jane Theobald*

Jane Theobald  
Principal

## FORWARD

It is a known fact that the early training of a child is the most significant training he/she receives. However, an early childhood experience permeated by Christianity provides a child with added richness. Not only are his/her mental, emotional, social, and physical needs recognized, but also his/her spiritual needs. The result of such a situation will be a well-rounded Christian personality which acknowledges the daily presence of Christ in his/her life.

## OBJECTIVES

The role of Christian early education is that of satisfying the needs of it's children in the following area:

1. The need to trust:
  - a. His/her Lord's will in all life situations
  - b. His/her parents who love him/her
  - c. His/her teacher who supports the parents in their efforts
  - d. Other adults outside of the house
  
2. The need to explore:
  - a. His/her senses
  - b. His/her vocabulary
  - c. His/her capabilities
  - d. His/her environment
  - e. His/her creative abilities
  
3. The need to live with others:
  - a. Sharing
  - b. Taking turns
  - c. Coping with life
  - d. Loving one another

In acknowledging these needs, the school will provide the child with a setting of consistency and stability. The child will experience the joys of learning and developing a feeling of security, success, and responsibility.

## SCHOOL DAY

<b>Discussion</b>	Overcome shyness...Listen to others...Speak easily...Make plans...Sit for a short period of time.
<b>Work Time At Learning Centers</b>	Learn how to work and create, by self and with others...Solve problems together...Share...Grow more independent...Follow directions...Show initiative.
<b>Evaluation</b>	Think...Concentrate...Share ideas...Listen...Increase vocabulary...Develop a sense of self-worth...Accept and give helpful criticism...Listen for each others' feelings.
<b>Free Play Time (Inside And Outside)</b>	Learn respect for rights of others...Learn respect for rights of others...Learn respect for property...Use free time constructively...Get along with others...Learn responsibility for cleaning up...Explore body movement.
<b>Snack Time</b>	Interact with others while sharing refreshments.
<b>Rest</b>	30 minutes provided for child's body to "catch up with his/her mind".
<b>Listen To Stories</b>	Listen...Enjoy books...Extend experiences...Written charting...Understanding words...Appreciate good literature...Appreciate nature and become aware of the world around us...Learn sequence...Recognize patterns...Use left to right, top to bottom, progression...Follow directions...Develop visual and auditory discrimination...Recognize numerals and letters of the alphabet.
<b>Music, Games, Creative Movement</b>	Sing, play, and listen to music...Develop rhythm...Develop a love and appreciation for music.

## **From Home To School And Role Of The Parent**

Parents can assist our program greatly by

- \*attending church with the child
- \*talking about the school and new friends
- \*taking time to answer questions
- \*giving praise for things well done
- \*reading to the child
- \*visiting interesting places
- \*selecting and limiting television programs
- \*developing the attitude that school is a happy place and that the teacher is a friend
- \*using a positive approach to develop self-confidence, self-worth, self-expression, and ultimately, security in your child

### **Transportation**

A list of all parents will be provided as soon as school starts. Parents may choose to form car pools. We currently have many successful car pools within our school community.

Children may be brought to the Kindergarten Annex West of the school. Children will be dismissed at the West entrance of the main school each evening. We request the parents drive East on Washington so that we can limit the amount of children crossing Washington Street.

When coming to school, it makes a child feel grown up if he/she can open the school doors himself and enter the school building. Encourage your child to do so.

### **Newsletter**

Newsletters are distributed every Monday or the first day of the school week. Calendars are distributed once a month. Please read them carefully to understand your child's activities in the school and to learn of any changes in school policy.

## Cookies, Juice, And Birthday Treats

Parents are asked to bring snacks during the school year. Assigned snack days will be indicated in a monthly calendar. On the child's birthday, you may bring a special cookie or treat for each child in the class. The teacher suggests that the snacks be nutritious: apples, raisins, peanuts, peanut butter, crackers, popcorn, etc.

## Staff

The staff consists of trained teachers and the principal. They are all certified teachers in Missouri and have specialized in certain areas such as early Childhood Education and Music. All our teachers are contracted by the school and the Diocese of Jefferson City.

## Fees

A non-refundable application fee of \$50.00 is required at registration. All Catholic Kindergarten families must be registered in the church and must have returned their tithing sheet to the priest prior to registration. Tuition is due the 1<sup>st</sup> day of each month and is considered LATE by the 15<sup>th</sup> of the month. Please be prompt with your tuition payments.

## Class Size

The Kindergarten class is limited to a maximum of eighteen students. We will be in session Monday through Friday. There is early dismissal the **SECOND FRIDAY OF EVERY MONTH at 1:30 p.m.** for faculty meetings.

## Parent-Teacher Conference

The teacher is available at any time to talk with parents concerning their children. However, please schedule an appointment through the school office. At least one conference will be scheduled during the year.

## School Closing

KIRX, KRXL, KTVO, KTUF, & KLTE will announce the school closing on bad weather days. In any other cases, parents will be informed by telephone.

## Attendance

Please call the school (665-1006) if your child is ill. Any communicable disease should be reported immediately so that other parents can be informed. Do not underestimate the danger of a communicable illness. Some children have health problems and it is necessary to inform their parents so that the child can be inoculated.

## Withdrawal Of A Child From School

If it is necessary for the child to permanently cease attending the school for any reason, a two week notice of this intention is required.

## Immunizations

Your child is expected to have all required immunizations BEFORE entering school. A copy of your child's immunization record **MUST** be on file in the office. Also, please bring a **BIRTH CERTIFICATE, SOCIAL SECURITY NUMBER, AND BAPTISMAL CERTIFICATE.**

## KINDERGARTEN SUPPLY LIST

- scissors (round point)
- 2 bottles of Elmer's Glue (white)
- 2 boxes of Crayons (8 pack)
- 2 boxes of Tissue
- 2 packages of Construction Paper (18 x 12)
- 1 Paint Box—Water Colors
- 6 Pencils
- 1 box of Ziplock Bags (small and large)
- 1 Rest Mat
- Backpack
- 1 package Markers (water base)